



# National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/IT/F/PURCHASE/12-13/004/1742

Date: 10/12/2020

## SHORT NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited, affixing non-refundable Court fee stamps of Rs. 8.25 (Rupees Eight and Twenty Five paise) only, from Firms/Individuals for supply of the following items to National Law University and Judicial Academy, Assam as per the terms & conditions given below, which will be received at the office of the Registrar, NLUJAA during office hours up to **2:00 PM** on or before **14/12/2020** and will be opened on the same day at **2:30 PM**. The Quotationer or their authorized agents may remain present at the time of opening of the quotations.

Sl. No.	Item	Qty.	Rate including GST	Amount in Rs. including GST
1	Webcam 720p with inbuilt mic Make: Logitech	05 no.		

### Terms and Conditions:

1. The rates should be quoted as shown against the items/articles and should be inclusive of GST/taxes applicable at any point of time.
2. The sealed envelope should bear the following 'superscription' on the top:  
"The Registrar, National Law University and Judicial Academy, Assam".
3. The Quotationer/Tenderer will have to deposit Earnest Money of **Rs. 1,000/-** in the form of Demand Draft favouring Registrar, National Law University and Judicial Academy, Assam. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as Security Deposit till completion of successful delivery of the items.
4. Each Firm must have GST registration, Trade License, Income Tax Clearance Certificate, PAN Card. A copy of the same must be submitted along with the Quotation/Tender.
5. Bills must be submitted within 7 (seven) days of supply of ordered item(s).
6. Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred from working with the University.
7. The offer will be cancelled anytime if the quality of supplied materials is not as per standard or the order is not supplied on time and the security deposit will be forfeited.
8. Selection criteria may include any other condition deemed to be just, fit and proper at that point of time.



Registrar

Date: 10/12/2020

Memo No: NLUJAA/IT/F/PURCHASE/12-13/004/1743-1746

Copy to:

1. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor I/C.
2. System Administrator, NLUJAA with a request to upload in the University website.
3. Notice Board
4. Office File



Registrar